**Announcing the** 2010-2011 Missouri Teacher

Program

**DEADLINE FOR ENTRIES:** 

• July 20, 2010

# **INCLUDES:**

- Rules for candidates
- Application cover page
- Clinic registration form

Sponsored by the Missouri Department of Elementary and Secondary Education

Major funding provided by



# Rules for candidates of the

# 2010-2011 Missouri Teacher of the Year Program

The Missouri Teacher of the Year Program is conducted annually by the Department of Elementary and Secondary Education (DESE) in conjunction with the National Teacher of the Year Program. Designed to focus public attention on excellence in teaching, the Teacher of the Year competition is the oldest nationwide program honoring classroom teachers. The National Teacher of the Year Program is sponsored by ING and is a project of the Council of Chief State School Officers. Major funding for the Missouri Teacher of the Year Program is provided by the Boeing Company.

# Who is Eligible?

Any full-time teacher, pre-kindergarten through grade 12, in a public school district may be a candidate. The nominee should be an exceptionally dedicated, knowledgeable and skilled teacher in any state-approved or accredited school, pre-kindergarten through grade 12, who is planning to continue in an active teaching status. (Supervisory and administrative responsibilities should be of secondary consideration.) Principals and other administrators are ineligible.

Candidates should have the respect and admiration of students, parents and colleagues. They should inspire students of all backgrounds and abilities to learn. They should also play active roles in their communities, providing service and leadership in civic, religious or humanitarian endeavors.

Candidates should be poised and articulate. They should have the energy to withstand a busy schedule as well as the ability to meet people easily. These qualities are important, not only for the personal interview conducted by the state selection committee but also because the Teacher of the Year is frequently interviewed by the media and is invited to speak before professional and civic groups.

# **Nominating Procedures**

Local nominating procedures vary. Teachers may be nominated at the building level or on a districtwide basis. School districts are encouraged to establish formal procedures for nominating candidates. Each school district may nominate only one candidate for the state competition. The candidate must be endorsed by the superintendent of schools (by signature on the application cover page). No application materials will be returned.

# **Selecting the Winner**

A committee appointed by DESE selects the Teacher of the Year according to criteria established at the national level. The state selection committee is composed of the current and previous Teacher of the Year, a representative from Missouri PTA, a school public-relations specialist, a representative from the corporate sponsor, a representative from each of the three teacher organizations, and a school administrator. The selection committee meets during August and September to review the candidates' materials and choose the finalists. Finalists are invited to Jefferson City for personal interviews with the committee. Following the interviews, the committee selects the winner.

# How to Prepare the Application

Each candidate in the Missouri Teacher of the Year Program must submit an application packet to DESE. Candidates must adhere to the guidelines listed below. Signatures of the nominee's principal and the nominee's superintendent (chief school administrator) must be provided on the application cover page.

#### 1. Application cover page

- **2. Educational history and professional-development activities** (list most-recent activities first; two pages, minimum 10-point type)
  - List colleges and universities attended including postgraduate studies. Indicate degrees earned and dates of attendance.
  - List teaching employment history. Indicate time period, grade level and subject area.
  - List professional association memberships including information about offices held and other relevant activities.
  - List activities related to staff development and the training of future teachers.
  - List awards and other recognitions of your teaching.
- **3. Professional biography** (two pages, minimum 10-point type)
  - What were the factors that influenced you to become a teacher? Describe what you consider to be your greatest contributions to and accomplishments in education.
- **4. Community involvement** (one page, minimum 10-point type)
  - Describe your commitment to your community through service-oriented activities such as volunteer work, civic activities, etc.
- **5. Philosophy of teaching** (two pages, minimum 10-point type)
  - Describe your personal feelings and beliefs about teaching including your own ideas on what makes you an outstanding teacher. Describe the rewards you find in teaching.
  - How are your beliefs about teaching demonstrated in your personal teaching style?
- **6.** Education issues and trends (two pages, minimum 10-point type)
  - What do you consider to be the major public education issues of today? Address one; outline possible causes, effects and resolutions.
- **7. The teaching profession** (*two pages*, *minimum 10-point type*)
  - What can you do to strengthen and improve the teaching profession?
  - What is and/or what should be the basis for accountability in the teaching profession?
- **8.** National Teacher of the Year (one page, minimum 10-point type)
  - If chosen as the National Teacher of the Year, you would serve as a spokesperson and representative for the profession. How would you communicate the importance of education in our society to your profession and to the general public? As National Teacher of the Year, what would be your message?
- **9. Letters of support** (limit of three)
  - Include three letters of support from any of the following: superintendent, principal, colleague, student or former student, parent, or civic leader.

# **Submitting Your Packet**

- Submit one original and five high-quality photocopies of the completed packet.
   Photocopies should be on one side only.
   No application materials will be returned.
- Pictures and other items may be included in your packet as long as you stay within the maximum number of pages allowed.

Send your original application and copies to:

Teacher of the Year Program
Missouri Department of Elementary
and Secondary Education
Jefferson State Office Building – 8th floor
P.O. Box 480, 205 Jefferson St.
Jefferson City, MO 65102-0480.

#### **Awards and Activities**

(Awards and activities are subject to change based on available funding and the schedule of elected officials.)

#### State level

- Recognition and an award provided by the Boeing Company
- A banquet hosted by the Missouri State Board of Education (funded by Boeing)
- Ceremonies with the governor and legislators
- Recognition and an award provided by the Missouri School Public Relations Association

#### National level

- Automatically become a candidate for National Teacher of the Year honors
- Meet Teachers of the Year from other states at the national conference
- Attend International Space Camp



# **Candidates Clinic**

An informational workshop for candidates in the Missouri Teacher of the Year Program will be held Friday, May 14, 2010, in Jefferson City.

The session will be from 10 a.m. to 3 p.m. at the Governor Office Building.



For more information, contact:

### Missouri Teacher of the Year Program

David Welch, Coordinator Jefferson State Office Building – 8th floor P.O. Box 480, 205 Jefferson St. Jefferson City, MO 65102-0480

Phone: (573) 751-2453 • Fax: (573) 522-1134

E-mail: david.welch@dese.mo.gov

**Web site:** http://dese.mo.gov/commissioner/awards/TOY

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Missouri Department of Elementary and Secondary Education Teacher of the Year Program P.O. Box 480 Jefferson City, MO 65102-0480



# Missouri Zeacher of the Year 2010-2011

Please type the required information (use the tab key to navigate), print the form and sign where indicated.

Nominee name:	Telephone: ( )	
E-mail address:	Fax: ( )	
Home address:		
City:	State: ZIP code:	
Major subject area (if any):	Grade level:	
Total years of teaching experience:	Years in present position:	
I hereby give my permission that any or all of the attached materials may be shared with persons interested in promoting the Teacher of the Year Program.		
Signature of nominee:		
Principal name:	Telephone: ( )	
E-mail address:	Fax: ( )	
School name:		
School address:		
City:	State: ZIP code:	
Number of students – building:		
Signature of principal:		
Superintendent name:	Telephone: ( )	
E-mail address:	Fax: ( )	
District name:	County/District code:	
District address:		
City:	State: ZIP code:	
Number of students – district:		
Signature of superintendent:		



Friday, May 14, 2010 • 10 a.m. to 3 p.m. Governor Office Building, Room 450 200 Madison St. • Jefferson City, MO 65101

★ Instructions and practical tips to help candidates prepare their applications ★ Questions and answers on all phases of the selection process ★ Designed for candidates and other district staff

FILL OUT THE REGISTRATION FORM BELOW AND RETURN IT WITH A CHECK FOR \$25 PER PERSON BY APRIL 20.

*Missouri Teacher of the Year Program*Phone: (573) 751-2453 • Fax: (573) 522-1134

# TEACHER OF THE YEAR CLINIC REGISTRATION FORM

(Please type the required information. Use the tab key to navigate.)

School district:		
Address:		
City:	State: ZIP code:	
Telephone: ( )		
Person(s) attending:		

Registration fee: \$25 (per person)
Registration deadline: April 20, 2010

Make check payable to: Treasurer, State of Missouri

#### Return registration form with payment to:

David Welch, Teacher of the Year Program Missouri Department of Elementary and Secondary Education P.O. Box 480; Jefferson City, MO 65102-0480